REnew Pacific

Concept proposal form

## Overview

### Purpose

This Concept Proposal form is to be used by project proponents seeking to have a project concept considered under the REnew Pacific program.

### Process

Once completed the Project Funding Form should be submitted via the Smarty Grants online system. You will need to create an account and unique login. In addition to submission of this form you will be required to complete the online form within Smarty Grants including eligibility and initial due diligence questionnaire and supporting documentation.

Once the submission process is completed, the proposal documentation will be reviewed by the REnew Pacific team of subject matter experts. Pending the outcome of the review the Concept Proposal may be recommended to progress to the full Funding Proposal stage.

The proposal will be assessed against REnew Pacific’s Funding Criteria, with and overall focus at the concept stage including to establish eligibility, suitability, impact potential, feasibility and readiness for Full-Funding proposal development.

### Guidance

The following resources are available to proponents to support their completion of the full proposal template:

* The guiding text included in this template document is provided for your consideration where relevant. Please delete text/prompt questions when you submit the final version of the business plan.
* The [REnew Pacific website](https://renewpacific.com.au/) includes Application Guidelines, including frequently-asked questions and key definitions.
* Contact [applications@renewpacific.com.au](mailto:applications@renewpacific.com.au) if you have further questions.

## Proposal summary

|  |  |
| --- | --- |
| Application number | REnew XXX [You can find this number in the SmartyGrants portal] |
| Proposal title | Provide a descriptive and succinct name for the project. |
| Applicant organisation | This is the organisation seeking the grant, and who will enter into a contract agreement with the REnew Pacific program |
| Other partnering organisations | Include names of organisations that will support implementation of the project. |
| Location of initiative | Please provide details including country, province (or similar) community and GPS co-ordinates for each site where equipment is to be installed, where possible |
| Indicative budget and proposal timeline | Please provide the overall REnew Pacific Grant request and project implementation timeframe. |
| Reference documentation | Please list all relevant community and technical feasibility, background and other reports and data that will be made available in support of this concept. |

## Background

In half a page or less please provide any relevant background to the project, including its origination, design and feasibility work done to date etc.

## Improved access

In one page or less, provide a clear overview of the following:

* The problem the proposal addresses i.e. - why is the proposed project needed?
* The new / improved access to energy the project will provide, including any details of the energy infrastructure to be delivered
* Feasibility of the project, with reference to community consultation, analysis, and technical feasibility work done to date.

[delete above instructions]

Insert text here

## Impact

In half a page or less, provide a clear overview of the following:

* The proposed (approximate) number of Beneficiaries and relevant locations
* The intended Impact that the project will in terms of livelihood, community, and economic benefits.

[delete above instructions]

Insert text here

## Inclusion

In half a page or less, provide a clear overview of the following:

* How the proposal will help ensure benefits and impact for marginalised and disadvantaged groups in the target community, especially women and people with disabilities
* Any consultations or design work undertaken to understand the barriers to access to energy and the benefits access provides to marginalised and disadvantaged groups in the community.
* How the implementation, and ongoing operations and maintenance of the project will promote gender equality and social inclusion relevant to the context in which it is being delivered.

[delete above instructions]

Insert text here

## Alignment and partnerships

In one page or less, please summarise how the proposal:

* Aligns with national policies and strategies
* Addresses community priorities, including with reference to any consultations and analysis undertaken
* Bring together relevant partners, including community partners, to ensure capacity to deliver including in terms of technical capacity and community engagement.

[delete above instructions]

Insert text here

## Sustainability and risk

In one page or less, please summarise:

* How the proposed renewable infrastructure will be effectively operated and maintained for the duration of its intended lifespan
* How operations and maintenance will be financed over the duration of its intended lifespan
* Any adverse impacts that implementation and ongoing operations of the project might have on the environment or community, and safeguards needed to manage this risk
* How the project will be able to withstand climate related and other natural hazards
* What provisions will need to be in place when used equipment needs to be recycled or disposed of and how related costs will be covered
* Major risks to successful implementation and delivery of the project.

[delete above instructions]

Insert text here

## Implementation

In half a page, please summarise:

* Implementation arrangements
* Major procurement processes
* Roles and responsibilities

[delete above instructions]

Insert text here

## Budget and timeframe

In one page or less, please summarise

* Total REnew Pacific Grant being requested
* Co-contributions to be made, including cash and in-kind contributions.
* Indicative budget using the table below (or similar / modify as needed)
* Present amount in Australian Dollars.

| Year 1 | | | Year 2 | | | Add additional years if needed | | |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| ITEM | RENew Grant Requested | Co-contribution | | RENew Grant Requested | Co-contribution | | RENew Grant Requested | Co-contribution |
| Renewable Energy Equipment Costs |  |  | |  |  | |  |  |
| Other capital expenditure |  |  | |  |  | |  |  |
| Management Costs |  |  | |  |  | |  |  |
| Totals |  |  | |  |  | |  |  |
| Notes | Please add any notes to help further understand the budget summarised in the table above. | | | | | | | |

## Additional information

Please feel free to provide any additional information in support of your proposal. Where relevant, additional information and attached documents should be referred to in the corresponding section of this form (in the fields above).